

Minutes
Dawson County Board of Tax Assessors
Tuesday, December 6, 2022

The Board of Tax Assessors met on Tuesday, December 6, 2022, at 8:30 a.m. with the following persons present:

Jim Perdue, Chairman
Jo Ann Hause, Vice Chairman
Sam Guthrie, Member
Tom Camp, Member
Roxanne Howard, Member
Elaine Garrett, Chief Appraiser

Chairman Perdue called the meeting to order.

Chairman Perdue called for the approval of the November 8, 2022 meeting minutes. (Document #1)

- Mr. Guthrie made the motion to approve the November 8, 2022 meeting minutes, seconded by Ms. Hause. All members voted unanimously for approval.

Chairman Perdue called for the approval of the November 29, 2022 meeting minutes. (Document #2)

- Mr. Camp made the motion to approve the November 29, 2022 meeting minutes, seconded by Ms. Howard. All members voted unanimously for approval.

Chairman Perdue called for the digest changes. (Document #3)

- Mr. Camp made the motion to accept all digest changes, seconded by Ms. Howard. All members voted unanimously for approval.

The performance report for November 2022 was presented. (Document #4)

Chairman Perdue called for the 2023 Prebilled Mobile Home Digest

- Ms. Garrett presented the Board with the 2023 Prebilled Mobile Home Digest. She shared with the Board that Richard Gilman and Travis Kanehl had completed all field checks for the mobile homes listed on the digest. Ms. Hause made a motion to approve the digest and send it to the Tax Commissioner for billing, with a second by Mr. Guthrie. All members voted in favor of the motion. (Document #5)

Chairman Perdue called for an appeal update.

- Ms. Garrett stated that as of today the office has 13 appeals scheduled for BOE in December and 15 appeals waiting for agreements to be returned.

Chairman Perdue called for Old Business

- Ms. Garrett presented the Board with the proposed scope of work for the McCormick Solutions contract. (Document #6)

Chairman Perdue called for New Business.

- Ms. Garrett presented the Board with the proposed 2023 BOA meeting schedule. Mr. Camp made a motion to approve the 2023 BOA meeting schedule, with a second by Mr. Guthrie. All members voted unanimously for approval. (Document #7)

Mr. Camp made the motion to adjourn the December, 2022 meeting and enter into executive session to discuss salary matters, seconded by Mr. Guthrie. All Members voted unanimously for approval.

Mr. Camp made a motion to adjourn executive session and go back into regular session with a second by Mr. Guthrie. All members voted in favor of the motion.

Mr. Guthrie made a motion to adjourn the meeting with a second by Mr. Camp. All members voted unanimously for adjournment.

Respectfully Submitted,
Elaine Garrett, Chief Appraiser

Members: _____
