

DAWSON COUNTY BOARD OF ASSESSORS

Members

Tom Camp, Chair
Sam Guthrie, Vice Chair
Kandi Bolton, Member
Roxanne Howard, Member
Jim Perdue, Member



Chief Appraiser

Elaine Garrett
Deputy Chief Appraiser
Richard Gilman
Secretary
Travis Kanehl

MINUTES OF THE JANUARY 9, 2024, BOARD OF ASSESSOR MEETING

The Dawson County Board of Assessors held their monthly meeting on January 9, 2024. The meeting was called to order at 8:30 a.m.

Roll Call

In attendance were Jo Ann Hause (BOA Chair), Tom Camp (BOA Vice Chair), Roxanne Howard (BOA Member), Sam Guthrie (BOA Member), Jim Perdue (BOA Member), Elaine Garrett (Chief Appraiser), and Travis Kanehl (Secretary).

Election of Chairperson

Jim Perdue made a motion to appoint Tom Camp as BOA Chair for 2024, seconded by Sam Guthrie. All members voted unanimously in favor of the motion.

Election of Vice Chair

Jo Ann Hause made a motion to appoint Roxanne Howard as BOA Vice Chair with a second by Tom Camp. Jim Perdue made a motion to appoint Sam Guthrie as BOA Vice Chair with a second by Tom Camp. Voting in favor of Sam Guthrie were Sam Guthrie, Jim Perdue and Tom Camp. Voting in favor of Roxanne Howard was Jo Ann Hause. Roxanne Howard abstained from voting. Sam Guthrie was appointed Vice Chair with a majority vote 3 to 1.

Election of Secretary

Sam Guthrie made a motion to appoint Travis Kanehl as BOA Secretary. Jim Perdue seconded the motion. All members voted in favor of the appointment.

Approval of Agenda

Elaine Garrett requested to add a Policy Presentation to the agenda. Sam Guthrie made a motion to approve the agenda, seconded by Jim Perdue. All members voted in favor of the motion.

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Approval of Minutes

Jo Ann Hause made a motion to approve the minutes from the December 5, 2023, meeting. Sam Guthrie seconded the motion after a change in paragraph two of the minutes. All members voted in favor of the motion.

Public / Guest Comments

NONE

Digest Changes

Jim Perdue made a motion to approve Digest Changes as presented. Sam Guthrie seconded the motion for approval. All members voted in favor of the motion.

Appeal Update

The office currently has 52 real property appeals scheduled for BOE hearings the week of February 20, 2024. A settlement conference is scheduled on January 19, 2024, for the existing Super Court Appeal.

Old Business

NONE

New Business

New Policy

Elaine Garrett presented the BOA with a policy to address the process for accepting mailing address changes for real and personal property accounts. Jim Perdue made a motion to adopt the policy as presented. Jo Ann Hause seconded the motion with all members voting in favor of the motion.

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General Discussion

All Board members were given an update on their individual training hours.

Executive Session

No Executive Session needed

Adjourn

Jim Perdue made a motion to adjourn the meeting, seconded by Sam Guthrie. All members voted in favor of adjournment.

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Approved On: February 13, 2024

By:

Tom Camp, Chair–Board of Assessors

Sam Guthrie, Vice Chair–Board of Assessors

Roxanne Howard, Member–Board of Assessors

Jim Perdue, Member-Board of Assessors

Member– Board of Assessors

Elaine Garrett, Chief Appraiser

Travis Kanehl, BOA Secretary