



Dawson County Parks & Recreation Facility Rental Policy POOL RENTALS

REVISED 4/14/2022

Effective immediately, the following Facility Rental Policy will go into effect for all Dawson County Parks & Recreation rental facilities and will be relevant for the pool at Veterans Memorial Park.

GENERAL

1. Pool rentals must be completed through the main office at Rock Creek Sports Complex during regular business hours (Mon-Fri 8am-5pm).
 - a. Pool reservations are accepted beginning the first weekday of May each year.
 - b. Renter must be present to make the reservation (call-in reservations/holds are not accepted).
 - c. Only one date per person can be reserved at a time; if an additional date is needed, renter must go to the back of the line and wait his/her turn for the additional reservation.
 - d. A maximum of 2 private rentals per person will be permitted for the entire pool season.
2. All facility rentals will require payment upon booking (including rentals by non-profit organizations), unless beneficiary (individual or organization) is Dawson County-based and will receive 100% of proceeds from fundraising at the scheduled event. Fee waiver must be signed off by the Park Director prior to facility use. Verification of charity, non-profit status, and/or residency of beneficiary may be requested at any time.
3. Upon arrival to the facility on rental date, renter should report any problems or dissatisfactions to DCPR Staff on duty.
4. Alcohol is prohibited on DCPR property. No exceptions! Violators may be prosecuted.
5. The following decorations and methods are prohibited:
 - a. Glitter/confetti
 - b. Inflatable bounce houses (permitted at outdoor facilities only)*Painters tape is permitted in order to attach decorations. All other tapes and adhesives are prohibited.*
6. Kitchens/concession stands, product, and equipment are not included nor are they available for use with rentals.
7. Pets/animals are prohibited indoors and in/around constructed outdoor facilities (i.e. pavilions, ball fields, etc). Service animals are permitted.
8. Renter and associated parties are expected be ready to exit the Rec. Centers at least 30 minutes prior to posted closing time and be ready to exit the Park at least 30 minutes prior to the posted closing time.
9. Refunds for canceled or rescheduled events are not guaranteed.
10. Private or group instruction for monetary gain must be approved by the Park Director or Programs & Facilities Coordinator.
11. Special Events must be approved by Park Director or Recreation Programs Manager. Concessions sales must be approved by Park Director and contracted concessions vendor. The actual concessions area/room, products, and equipment will not be available for use.

FACILITY SET-UP & PREPARATION

1. The pool is rented "as-is", meaning additional tables and chairs are not available for the rental and will be the responsibility of the renter to provide.
2. Clean-up of the facility being rented will be the responsibility of the renter and is to be done during the allotted rental time. *Renter is expected to wipe down tables, pick up trash in rented area, remove trash from trash cans, and transport trash to the dumpster located inside the park.*



ADDITIONAL FEES

1. Pool rentals require lifeguards for the duration of the rental.
 - a. The lifeguard fee includes 30 minutes to set-up, 2 hours for the party, and 30 minutes to clean-up:
 - i. 6:00-6:30PM (Set-up/No swimming) | 6:30-8:30PM (Party) | 8:30-9:00PM (Clean-up/No swimming)
 - ii. The designated set-up and clean-up times are to be used for set-up and clean-up purposes ONLY (swimming is strictly prohibited during these times).
 - b. Lifeguard fees are to be paid directly to the lifeguard(s) on duty at time of event at a rate of \$45 per lifeguard per rental (3-hours). The number of lifeguards required for the rental is based on the number in attendance at the event, regardless of if they are swimming (1 lifeguard per every 40 persons attending event).
2. Rentals for special events and tournaments require an off-duty staff for the duration of the event. This fee includes preparation, maintenance, etc prior to and throughout the duration of the event. Fees are to be paid directly to the assigned staff during the event or immediately following the completion of the event at the at a rate of \$250 per day (hourly rates are not available).

FACILITY AVAILABILITY

1. Facilities are available for rent on a first-come, first-served basis.
2. Facilities are not considered reserved until payment has been made and necessary forms have been completed, submitted, and approved at the main office at Rock Creek Sports Complex.
3. Pool rentals are accepted beginning the first weekday of May each year.
4. The pool is available for one rental per day, as follows:

Facility	Park	Days	Rental Season	Available Times	Rental Duration
Pool	Veterans	Weds, Fri, Sat, Sun	Memorial Day weekend thru last weekend of August	6pm-9pm <i>(includes 30-min. prep and 30-min. clean up)</i>	3 hours

Violators will forfeit rental fee and use of the facility.