

## PAYROLL CALENDAR FOR 2024

PAY PERIOD BEGIN DATE	PAY PERIOD END DATE	CHECK DATE	MONTH	PAY PERIOD #	MONTHLY PAYROLL CHECK DATE	HR- PAYROLL CHANGES DUE BY NOON ON THIS DATE	FINANCE- TIMESHEET DUE BY NOON ON THIS DATE
12/23/23	01/05/23	01/12/24	JANUARY	1		01/02/24	01/09/24
01/06/24	01/19/24	01/26/24		2	01/12/24	01/16/24	01/23/24
01/20/24	02/02/24	02/09/24	FEBRUARY	3		01/30/24	02/06/24
02/03/24	02/16/24	02/23/24		4	02/15/24	02/13/24	02/20/24
02/17/24	03/01/24	03/08/24	MARCH	5		02/27/24	03/05/24
03/02/24	03/15/24	03/22/24		6	03/15/24	03/12/24	03/19/24
03/16/24	03/29/24	04/05/24	APRIL	7		03/26/24	04/02/24
03/30/24	04/12/24	04/19/24		8	04/15/24	04/09/24	04/16/24
04/13/24	04/26/23	05/03/24	MAY	9		04/23/24	04/30/24
04/27/24	05/10/24	05/17/24		10	05/15/24	05/07/24	05/14/24
05/11/24	05/24/24	05/31/24		11		05/21/24	05/28/24
05/25/24	06/07/24	06/14/24	JUNE	12		06/04/24	06/11/24
06/08/24	06/21/24	06/28/24		13	06/14/24	06/17/24*	06/25/24
06/22/24	07/05/24	07/12/24	JULY	14		07/01/24*	07/09/24
07/06/24	07/19/24	07/26/24		15	07/15/24	07/16/24	07/23/24
07/20/24	08/02/24	08/09/24	AUGUST	16		07/30/24	08/06/24
08/03/24	08/16/24	08/23/24		17	08/15/24	08/13/24	08/20/24
08/17/24	08/30/24	09/06/24	SEPTEMBER	18		08/27/24	09/03/24
08/31/24	09/13/24	09/20/24		19	09/13/24	09/10/24	09/17/24
09/14/24	09/27/24	10/04/24	OCTOBER	20		09/24/24	10/01/24
09/28/24	10/11/24	10/18/24		21	10/15/24	10/08/24	10/15/24
10/12/24	10/25/24	11/01/24	NOVEMBER	22		10/22/24	10/29/24
10/26/24	11/08/24	11/15/24		23	11/15/24	11/05/24	11/12/24
11/09/24	11/22/24	11/29/24		24		11/19/24	11/26/24
11/23/24	12/06/24	12/13/24	DECEMBER	25		12/03/24	12/10/24
12/07/24	12/20/24	12/27/24		26	12/13/24	12/16/24*	12/23/24
12/21/24	01/03/25	01/10/25	JANUARY	1		12/30/24*	01/07/25

**No insurance deductions withheld.**

### 2024 HOLIDAY SCHEDULE

Holiday	Date Reserved	Holiday	Date Reserved
<b>New Year's Day</b>	Monday 01/01/2024	<b>Labor Day</b>	Monday 09/02/2024
<b>MLK Day</b>	Monday 01/15/2024	<b>Veterans Day</b>	Monday 11/11/2024
<b>Presidents' Day</b>	Monday 02/19/2024	<b>Thanksgiving</b>	Thursday 11/28/2024
<b>Good Friday</b>	Friday 03/29/2024	<b>Day after Thanksgiving</b>	Friday 11/29/2024
<b>Memorial Day</b>	Monday 05/27/2024	<b>Christmas Eve</b>	Tuesday 12/24/2024
<b>Juneteenth</b>	Wednesday 06/19/2024	<b>Christmas Day</b>	Wednesday 12/25/2024
<b>Independence Day</b>	Thursday 07/04/2024	<b>New Year's Day</b>	Wednesday 01/01/2025

**Floating Holiday:** may be taken one time during the year at the employee's discretion.

**40-hour APO:** full time employees may take up to 40 hours, one time per year, provided 20 PTO hours will be left remaining in PTO balance.